

Efficiency and Performance Sub-Committee - Work Programme

Meeting:	30/11/16	11/1/17	19/1/17	17/5/17	5/7/17	26/9/17
a) Value for Money and continuous improvement						
	<p>Efficiency Plan - Report setting out internal proposals (Caroline)</p> <p>Departmental Business Planning Process (Kate), including information regarding the Staff Suggestion Scheme (Bob Roberts)</p>	<p>CIPFA Benchmarking (Finance, HR and Legal)</p> <p>Commercial Opportunities (Chris Bell)</p> <p>Further reports relating to continuous improvement through Departmental Business Planning will be provided following consideration of the report at this meeting.</p>	N/A (Joint meeting with RA Sub)	<p>Further reports relating to continuous improvement through Departmental Business Planning will be provided following consideration of the report at this meeting.</p>	<p>Further reports relating to continuous improvement through Departmental Business Planning will be provided following consideration of the report at this meeting.</p>	<p>Further reports relating to continuous improvement through Departmental Business Planning will be provided following consideration of the report at this meeting.</p>
b) Resource Allocation						
Overall Financial Position and Medium Term Financial Planning (joint with RA Sub-Committee)	N/A (Joint meeting with RA Sub)	N/A (Joint meeting with RA Sub)	Joint meeting with the Resource Allocation Sub-Committee	N/A (Joint meeting with RA Sub)	N/A (Joint meeting with RA Sub)	N/A (Joint meeting with RA Sub)

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c) and d) Service Based Review and Chief Officer Reviews						
Overall Monitoring Report	2016/17: quarter 2 (Neil and Paul)	2016/17: quarter 3	N/A (Joint meeting with RA Sub)	2016/17: quarter 4	2017/18: quarter 1	2017/18: quarter 2
Service Based Review Cross-Cutting Reviews		Strategic Asset Management Review - Quarterly update, including focus on Barbican Campus implementation (report will also go to CASC) Contract Management Review Update (Chris Bell)	N/A (Joint meeting with RA Sub)	Strategic Asset Management Review - Quarterly update		
Presentation of Departmental Service Based Review Savings and other initiatives	PA Consulting Report on the GSMD (Paul)	TBC (determined by status of each department) (likely to be Barbican Centre)	N/A (Joint meeting with RA Sub)	TBC (determined by status of each department)	TBC (determined by status of each department)	TBC (determined by status of each department)
e) Chamberlain's Departmental Business Plan (and related corporate initiatives)						
Chamberlain's Departmental Business Plan	This is currently monitored by the Finance Committee.		N/A (Joint meeting with RA Sub)	This is currently monitored by the Finance Committee.		